

RULES FOR EVENTS ON STATE PROPERTY
After hours/weekends CHP contact # 445-2895

AUTHORITY: Section 14685 of the California Government Code provides that the California Highway Patrol may establish rules and regulations for the protection state employees, properties, buildings and grounds, through the issuance of permits.

Any violation of the following statutes are misdemeanor crimes:

Title 13 of the California Code of Regulations (CCR), Chapter 11, commencing with Section 1850 is the Rules Applicable to Use of State Property. Title 13 CCR 1850, relates the holding or conducting of any demonstration, gathering, public assembly or parade on or in state buildings and grounds is prohibited unless a permit for such activity has been issued. The Department of the California Highway Patrol (CHP) is responsible for issuing the permits. Permits and the rights there under may not be assigned to a third party. (Title 13 CCR 1855 (b,9) The CHP shall issue a permit upon receipt of a complete and proper application providing all of the following criteria are met:

- (a) The subject activity is not a commercial activity. "Commercial activity" is defined as any activity or action, undertaken in whole or in part by one or more entities and/or individuals, whose purpose in whole or in part, directly or indirectly, is to derive or realize a present or future financial gain for the individual(s) or business entity or entities. (Title 13 CCR 1855 (b,1)
- (b) The activity planned can be conducted in the area designated without creating or causing risk of injury or illness to persons or risk of danger to property and will not impede the performance of public business. (Title 13 CCR 1855 (b,2)
- (c) There is no conflict as to time, place, manner, and/or duration of the subject activity with other activities for which permits have been issued or are planned activity. (Title 13 CCR 1855(b,3)
- (d) The completed application for the permit must be received in the appropriate CHP office no later than ten (10) working days prior to the date of the planned activity. (Title 13 CCR 1855(a)

An amended permit contract may be required when an activity or event is large, complex and/or alcoholic beverages are to be served.

DECORATIONS: No decorations are to be hung, tacked, taped or in any other way to trees, shrubbery, fencing, or lamp posts on state property. (Title 13 CCR 1863)

WEAPONS: Weapons are not permitted on state property except as provided by law (Penal Code Sections 171b, 171c, and 171d).

FIRE: Fire is not permitted on state property. This includes any flame producing equipment and candles of any type. (Title 13 CCR 1864)

TRASH (Title 13 CCR 1855 (b) 6.) requires the holder of a permit to ensure that grounds are left clean after the event. Failure to remove all trash could result in the financial liability of the holder.

HAZARDOUS MATERIALS. Hazardous materials (whether liquid, solid, or compressed gas) are not allowed on State property during any event. This includes all materials listed in Code of Federal Regulations Title 49, commencing with Part 171, Section 101.

INSURANCE: The holder of the permit automatically assumes financial responsibility for the event. (Title 13 CCR 1855 (b,6) Insurance may be required for events on state property due to the size or complexity of the event. (Title 13 CCR 1855 (b,7) Events of more than 500 participants involving demonstrations, gatherings, rallies, press conferences,...etc, around the Capitol structure; or organized events (weddings, vigils, wedding photography, ...etc) having more than 100 attendees/participants gathering in the botanical garden area of the Capitol, will be considered as having met the criteria for supplying insurance, a bond or posting a deposit. The State reserves the right to evaluate smaller events on a case by case basis involving State property where insurance may be required.

SECURITY: One (1) security person shall be designated for each fifty (50) persons expected to be in attendance. Each member of security shall wear a distinctive emblem, insignia, or article of wearing apparel at all times during the activity for identification purposes. A security person may be a security professional or a member of your party who has been specifically designated as described. CHP personnel may be contracted for security and are required for events serving alcohol. (Title 13 CCR 1855 (b,8)

POLITICAL FUNDRAISING: Political fundraising is prohibited in or on state property by Government Code Section 84309.

SIGNS, POSTERS, PLACARDS, BANNERS,(Title 13 CCR 1862): Carrying, transporting or using signs, posters, placards or banners exceeding thirty inches (30") in size in or on any state building or grounds is prohibited unless prior written permission has been obtained from CHP whose review, shall not be made on the basis of content. The size of the handles or supports for such signs, posters, placards or banners shall be limited to one-fourth inch (1/4") in thickness by three-fourth inch (3/4") in width and shall extend no more than eighteen inches (18") beyond a single exterior edge of such sign, poster, placard or banner except with prior written permission of the CHP. All such handles or supports shall be of wood without exception.

All such signs, posters, placards, or banners shall be hand carried and not in any way affixed, fastened, or attached to the premises: not self-supporting and placed for display; nor leaned against any wall, partition, or other portion of a state building or grounds. The carrying of such signs, posters, placards or banners in a way that obstructs freedom of passage through, or in state buildings or upon state grounds is prohibited.

VEHICLES LOADING OR UNLOADING FOR EVENTS: are not permitted upon capitol grounds. Parking on the city street may be reserved by contacting Sacramento City parking at (916) 808-2690

OPERATION AND USE OF BICYCLES, ROLLER SKATES/BLADES, SKATEBOARDS, AND OTHER WHEELED CONVEYANCES – PROHIBITED UPON STATE PROPERTY. (Title 13 CCR 1867) (Read section for exceptions)

FLOWER BEDS AND LAWNS Title 13 CCR 1868 - see section for specific prohibited activity(s).

GAMES AND SPORTS. All activities which involve running, jumping, tackling, strenuous activity or physical contact between parties is prohibited in State Capitol Park. This includes, but is not limited to, football, baseball, Frisbee, golf, catch, soccer, and devices used for jumping in or upon. (Title 13 CCR 1869)

DOGS, CATS, AND OTHER DOMESTICATED ANIMALS. These animals shall be on leash while on state property. Dogs, cats, and other domesticated animals are prohibited inside state buildings (See exceptions) (Title 13 CCR 1866)

1856. DENIAL OR CANCELLATION OF A PERMIT

The CHP may deny or cancel a permit(before or during the event) when any of the following conditions have occurred

- (a) incomplete information, false statements or misrepresentation have been made on the permit application.
- (b) Fraud in obtaining the permit.
- (c) **The person to whom the permit was issued is not present at the activity.**
- (d) The conduct of either the person to whom the permit was issued or person attending the activity involves a violation of the permit, these regulation, state law, or any other statute or ordinance.